

# small business pioneers

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## Adding Email Accounts to Your GoSmallBiz™ Website

- ➔ Sign in to your GoSmallBiz account.
- ➔ Click [**Open Member Menu**]
- ➔ Click the large [**Click here to begin**] button.
- ➔ Click [**Email Administration**] in the leftmost menu of the Enhanced Website Builder page
- ➔ Click [**New Email Account**] in the second set of menu options to create a new email account.

When finished adding email accounts, click [**Log Out**] under the graphic.

Have questions, comments or ideas for new articles?

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